附件 4

经济与管理学院公文拟办传阅单

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| 文件名称 | |  | | | | | | | | | | |
| 文 号 | |  | | | | | | 时间 | |  | | |
| 院领导  批示意见 | |  | | | | | | | | | | |
| 院领导  传阅 | |  | | | | | | | | | | |
| 承办科室  拟办意见 | |  | | | | | | | | | | |
| 传  阅  人 | 科室 | 办公室 | 教学科研科 | 院团委 | 实验室 | 各系 | | | | | | |
| 姓名 |  |  |  |  |  |  | |  | |  |  |
| 备 注 | |  | | | | | | | | | | |